

**Minutes of the NDP Public Meeting and Steering Group Meeting held on 6th August 2019
at St Mabyn Peace Memorial Hall.**

Present: Graham Smith (GS), Jeff Muir (JM) and Linda Coles (LC).

Sixteen members of the public were present.

Item No		Action By
1	Apologies. Apologies were received and accepted from Cllr M Grigg, Cllr C Daniels and J Mutton	
2	Purpose of Meeting GS welcomed those present to the meeting and explained the process and where we are at the moment with the Plan. It is hoped to have a Plan ready for referendum early 2020. The survey results were discussed. GS said that ideally there will be eight working groups to work on the topics and write reports to bring the Plan together by the end of the year. There will then be a day of exhibition held to publicise what the NDP has to offer so far. A discussion followed around housing and the needs for the Parish. Any housing development will be needs led and not profit led.	
3	Topic Groups GS said that it was hoped that of the sixteen people present some would volunteer for the topic groups. There was some support for the Housing Group, three volunteers, and three for the Environment, Landscape, Wildlife, Heritage and Culture Group. Two separate volunteers said that they would like to be part of the Steering Group. It was pointed out that the NDP is a standing item on the Agenda for Parish Council meetings. It was agreed that a copy of the first draft of the Plan, put together by GS, will be published on the Parish Council website as will the Draft Main Survey Results. There was some discussion about why there is no representation of younger people at this meeting and whether this indicated a lack of appetite for a Plan. It was suggested that the Steering Group could engage with the schoolchildren and hopefully this would feed back to the parents and generate some enthusiasm. It was agreed that a poster will be displayed in the Community Shop to attract the younger generation.	LC
4	Steering Group The six volunteers for the topic groups, the two new volunteers for the Steering Group, Cllr D Masters then joined the Steering Group for a short meeting. It was agreed that LC will contact Kath Statham, Cornwall Council, regarding training for the volunteers to enable a Landscape Character assessment. LC handed over some details to the group for their information on how to carry out an assessment. It was agreed that JM will do the Housing Needs Survey and will liaise with the Housing Group. LC will circulate copies of the first draft of the Plan and the draft Main Survey Results to all.	LC JM LC
5	Date of the next Steering Group meeting It was agreed that the next meeting will be held on Tuesday 10 th September at 7pm. LC to book the hall.	LC
6	Close. The meeting closed at 9.15pm.	