

St Mabyn Parish Council
Minutes of the Meeting of St Mabyn Parish Council held in St Mabyn Peace Memorial Hall, St Mabyn,
on Tuesday 7th May 2024 commencing at 7.17pm.

Present: Cllrs: G Smith (Chairman), R Martin (Vice Chair), R Ashton, G Martin, D Masters, Mrs C Bray, and Mrs C Daniels.

In Attendance: Mrs L Coles, Parish Clerk, Cllr R Moorcroft, Cornwall Councillor

There were two members of the public present.

Item No		Action By
1	Apologies. Apologies received from Cllr R Chadwick, Cllr J Bellringer and Cllr A Fynamore for absence.	
2	Declarations of Interest. a) Agenda Items. None declared. b) Gifts. None declared.	
3	Consideration of written requests for dispensation. None received.	
4	Conflict of Interest BDO LLP. It was RESOLVED that the Chairman and Clerk should sign the declaration stating that there is no conflict of interest with BDO LLP external auditors. Proposed by Cllr Daniels, seconded by Cllr Bray with all in favour.	
5	Unitary Councillor's Report. Cllr Moorcroft said that the bus situation on the junction at Station Road is not being aided by the placing of cones as these are being obliterated. He suggested a possible consultation. The Clerk pointed out that an Expression of Interest has been put forward to the Community Network Highways Fund and that she believed that this has been accepted. EOI was submitted in May 2023 and the Clerk will send a copy to Cllr Moorcroft for him to chase up with Highways/CAP. Copy to Cllr Ashton as well so that he can see what impact this scheme may have on the parking for St Mabyn Inn. Cllr Moorcroft thanked the Chairman for his comments in his Annual Report.	Clerk
6	Public Participation. Nothing brought forward.	
7	Response to Public Participation. N/A (One member of the public left the meeting)	
8	Chapelfield Update. Photographs were circulated of the recent flooding from Chapelfield into St Tudy Road. Cllr Bray would like confirmation that the capacity at the pumping station has been upgraded to take the sewage from this site. With permission from the Chairman the remaining member of the public was invited to speak about this item because she has bought a house on Chapelfield and wished to update the Council. The original drainage permissions had been granted but then withdrawn. However, a new design for the sewage system had since been put forward by South West Water and this has now been completed. There are a number of soakaways on the site which will limit the surface water running off into the neighbouring lane, all of which information is available on Cornwall Council's Planning Portal. Twelve week's notice has now been given for the release of the affordable homes and the member of the public is hopeful that things are moving forward now.	

9	<p>Planning</p> <p>a) Planning applications received before the agenda was finalised: None</p> <p>b) Planning applications received after the agenda was published: None</p> <p>c) Planning decisions received from Cornwall Council: None</p> <p>d) Cornwall Council Housing Representative and S106 money. Things are moving forward positively and there will be an update for the next meeting.</p> <p>e) Other planning matters. None</p>	
10	<p>Minutes from the meetings held on Tuesday 2nd April 2024. It was RESOLVED that the above Minutes are a true record of the meeting, proposed by Cllr Smith, seconded by Cllr Daniels with all who had been present at the meeting in favour.</p>	
11	<p>Matters Arising from the above Minutes.</p> <p>The Chairman asked about the D-Day arrangements, Thursday 6th June, for the Parish Council. The school are reading out the poem and will have hand bell ringing at 11.00am. St Mabyn Inn is having a fish and chip day/evening liaising with the lighting of the Beacon, which is at 9.15pm. Cllr Bray will organise the Beacon with help from Cllr Ashton. The Chairman will read out the official tribute to the fallen at the lighting of the Beacon. Clerk to help with advertising. (The remaining member of the public left the meeting.)</p>	Clerk
12	<p>Village Hall.</p> <p>Pushing for the public toilets to be finished and waiting for the French doors to be installed before proceeding with the outdoor space. The Clerk has received the King's Portrait, which will be hung in the hall when completed, and this was shown to the Parish Council.</p>	
13	<p>Longstone.</p> <p>The group are looking for a new contractor to paint the telephone kiosk.</p>	
14	<p>King George V Playing Field.</p> <p>Cllr Ashton reported that the grass is being cut weekly. He has obtained a quote for the aeration of the field and it was RESOLVED that the Clerk will instruct the contractor to go ahead, proposed by Cllr Bray, seconded by Cllr G Martin with all in favour at a cost of £480.</p> <p>The broken walkway has been repaired to an excellent standard and a quote will be obtained to replace both of the ramps etc. The timbers are failing on the bridge and it was agreed that the Parish Council will purchase the wood for these repairs. Cllr Ashton to organise.</p> <p>Cllr Bray said that a netball hoop has been suggested. The Clerk will get quotes for this and a basketball hoop. Funding is available from the Community Chest, Clerk to apply. The Clerk will sort out the tyre swing with Schoolscapes/Rhinoplay.</p> <p>The Clerk had obtained some quotes for benches. It was RESOLVED to purchase a new 4 seater bench with arms and a picnic table, both made from recycled material, proposed by Cllr Smith, seconded by Cllr Martin with all in favour.</p> <p>Thanks were extended to the playing field working party.</p>	Clerk RA Clerk Clerk Clerk
15	<p>Cemetery.</p> <p>a) Memorial Inspection will be carried out week commencing 20th May.</p> <p>b) The Clerk has made contact with Revd. Robin Thwaites and will try and move forward with the disabled access for the cemetery and church graveyard.</p> <p>c) The church wall has fallen into the road, photographs supplied by Cllr Daniels, and the Clerk will contact the PCC.</p> <p>d) It was reported that someone has cut the grass in the cemetery but not around the graves. The Clerk knows nothing about this and will investigate further. It was</p>	Clerk Clerk Clerk

	agreed that this is work that needs to be carried out by trained people and the Clerk will look for some quotes for this.	
16	Footpaths. To be discussed in Closed Session.	
17	Highway Matters. The VAS in Station Road is now set to flash at 30mph.	
18	Car Parks and Toilets. a) Toilets to be discussed in closed session. b) Nothing to report on the car parks.	
19	Correspondence a) Police Report (circulated). Noted.	
20	Finance a) Payments. (circulated schedule) It was RESOLVED to make the payments for April proposed by Cllr Masters, seconded by Cllr R Martin with all in favour of the following: Online – L Coles, Clerk’s April salary, office and expenses Online – HMRC, Clerk’s April PAYE and Employer NIC Online – B McNary, April toilet & bus shelter cleaning - £130.00 Online – JD Home Improvements, toilet hire of public cubicle – £270.00 Online – St Mabyn Peace Memorial Hall, hire of hall for April - £20.00 Online – Richard Ashton, diesel for the tractor mower - £43.69 Online – Cornwall ALC Limited, Annual membership subscription - £374.93 Online – Yesss Electrical (L Coles), electrical equipment for hall – £1945.98 b) RECEIPTS – Cornwall Council Precept - £22500.00 VAT Reclaim - £1814.03 Burial Fee - £200.00 c) Bank Reconciliation (Circulated to Members). It was RESOLVED to approve the bank reconciliations for April proposed by Cllr Daniels, seconded by Cllr R Martin with all in favour.	
21	Any Other Business. Cllr Masters has met with Smiths of Derby and has been able to tell them what the fault was with the clock so they were able to come with the right materials for the repair. They have also replaced the battery. The Clerk will look into the costs of Duchy Defibrillators monitoring the defibrillators monthly. There has been a change of manager at Hoburne Holiday Park but the arrangement for the use of the defibrillator there remains the same. Cllr Bray reported that the grass around the War Memorial is so long it is hiding the wreaths. The Clerk will contact the PCC.	Clerk Clerk
22	Items for the next agendas. Nothing brought forward.	
23	Date of next meeting. The next meeting of St Mabyn Parish Council will be held on Tuesday 4 th June 2024 commencing at 7.00pm, in the Peace Memorial Hall, St Mabyn.	
24	Closed Session. The Chairman asked for Council to move into closed session to discuss matters of a sensitive and confidential nature. Pursuant to the Public Bodies (Admission to Meetings) Act 1960, members of the	

	<p>public and press were excluded from this part of the meeting.</p> <p>It was agreed that Tenders will be sought for the Footpath cutting contract. Clerk to advertise.</p> <p>It was agreed that the Clerk will ask the Hall Committee to draw up a job specification and description for the cleaning contract for the hall and toilets.</p>	
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There being no further business to transact the Chair closed the meeting closed at 8.40pm.

Signed.....Chairman. Date.....

A copy of these Minutes and those of previous meetings of the Parish Council can be viewed on the Parish Council Website: www.stmabynparishcouncil.gov.uk

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