

**St Mabyn Parish Council**  
**Minutes of the Meeting of St Mabyn Parish Council held in St Mabyn Peace Memorial Hall, St Mabyn,**  
**on Tuesday 4<sup>th</sup> June 2024 commencing at 7.30pm.**

**Present:** Cllrs: G Smith (Chairman), R Martin (Vice Chair), R Chadwick, J Bellringer, R Ashton, G Martin, D Masters, Mrs C Bray and A Fynamore.

**In Attendance:** Mrs L Coles, Parish Clerk, Cllr R Moorcroft, Cornwall Councillor

There were no members of the public present.

Item No		Action By
1	<b>Apologies.</b> Apologies received from Cllr C Daniels.	
2	<b>Declarations of Interest.</b> a) <b>Agenda Items.</b> None declared. b) <b>Gifts.</b> None declared.	
3	<b>Consideration of written requests for dispensation.</b> None received.	
4	<b>AGAR 2023/2024</b> a) Internal Auditor Report, page 3 AGAR 2023/2024. Report received. b) It was <b>RESOLVED</b> to complete and sign the Annual Governance Report, <b>proposed by Cllr Smith seconded by Cllr Bray with all in favour.</b> c) It was <b>RESOLVED</b> that the date for the Notice of the Exercise of Public Rights shall be 5 <sup>th</sup> June 2024, and available for inspection from 6 <sup>th</sup> June to the 17 <sup>th</sup> July, <b>proposed by Cllr Smith seconded by Cllr Bray with all in favour.</b>	
5	<b>Unitary Councillor's Report.</b> Nothing to report. Cllr Moorcroft was thanked for his work at Longstone.	
6	<b>Public Participation.</b> Nothing brought forward.	
7	<b>Response to Public Participation.</b> N/A	
8	<b>Chapelfield Update.</b> It was agreed that the Clerk will invite Jon Groves to the next Parish Council meeting to answer any questions. The old footpath is completely overgrown despite assurances that it would be kept clear. The new footpath has been marked out. The Clerk will ask Jon about the sewage pipes and the drainage for the excess water runoff from the site.	
9	<b>Planning</b> a) <b>Planning applications received before the agenda was finalised:</b> None b) <b>Planning applications received after the agenda was published:</b> None c) <b>Planning decisions received from Cornwall Council:</b> None d) <b>Cornwall Council Housing Representative and S106 money.</b> Things are moving forward positively and there will be an update for the next meeting. e) <b>Other planning matters.</b> The Chairman attended a Nutrient neutrality meeting at Chy Trevail last week and gave a report. The pollution of the River Camel, with phosphates. The overwhelming sentiment was that a way has to be found to get round Natural England's regulations. The river is quite clean at the moment and there has been an increase in wildlife. It was agreed that the Clerk will invite Cllr Dominic Fairman to the next Parish Council meeting.	

10	<p><b>Minutes from the meetings held on Tuesday 7<sup>th</sup> May 2024.</b></p> <p>a) Annual Parish Meeting b) Annual Parish Council Meeting c) May Parish Council Meeting.</p> <p>It was <b>RESOLVED</b> that the above Minutes are a true record of the meetings, <b>proposed by Cllr Smith, seconded by Cllr G Martin with all who had been present at the meetings in favour.</b></p>	
11	<p><b>Matters Arising from the above Minutes.</b></p> <p>The Clerk reported that Duchy Defibrillators already monitor the defibrillators so there is no need for a separate contract.</p>	
12	<p><b>Councillor's email addresses.</b></p> <p>A NALC directive has been received which supports the setting up of .gov.uk email addresses for the Councillors. It was <b>RESOLVED</b> to ask WesternWeb to complete this on behalf of the Councillors, at a cost of £72. <b>Proposed by Cllr Smith, seconded by Cllr Bray with all in favour.</b></p> <p>The Clerk will set up a Parish Council WhatsApp Group.</p>	Clerk
13	<p><b>Village Hall.</b></p> <p>The works are progressing well. Waiting for the new doors for the public toilets. The shop store is now in use. The patio is being laid tomorrow and the footpath at the side will be laid next.</p> <p>The cleaning job will be advertised which will include the cleaning of the public toilets.</p>	
14	<p><b>Longstone.</b></p> <p>The corner at Longstone is looking lovely and the Bug Hotel is in place.</p>	
15	<p><b>King George V Playing Field.</b></p> <p>The Clerk has got quotes for a netball hoop and a basketball hoop. These were passed to Cllr Ashton for discussion with the group.</p> <p>The Clerk has made contact with Schoolscapes/Rhinoplay and is trying to sort out the tyre swing.</p> <p>The new picnic bench and seat are now in place.</p>	RA Clerk
16	<p><b>Cemetery.</b></p> <p>a) The Clerk will try and move forward with the disabled access for the cemetery and church graveyard during August when the PC does not meet and there is more time to hone the detail.</p> <p>b) The grass in the cemetery has been cut by the Probation Service. However, a donation in excess of £1000 is being asked for this work, which the Clerk had not agreed to as she was waiting for a formal contract for the PC to sign. The Parish Council cannot make donations, the Probation Service cannot issue a contract and it was agreed that the Clerk will contact and terminate any arrangements that have been made by lay people. The contract will be put out for tender.</p>	Clerk Clerk
17	<p><b>Footpaths.</b></p> <p>It was agreed that tenders will be sought for the footpath maintenance. The Clerk will ask the former contractor if he would like to tender as well.</p>	Clerk
18	<p><b>Highway Matters.</b></p> <p>No matters brought forward.</p>	
19	<p><b>Car Parks and Toilets.</b></p> <p>a) Toilets already discussed.</p> <p>b) Nothing to report on the car parks. It was reported that holidaymakers are parking in The Crescent and making parking difficult for the residents. The PC is powerless in this instance as obstruction is a police matter.</p>	

20	<p><b>Correspondence</b></p> <p>a) Police Report (circulated). <b>Noted.</b> The Clerk will ask WesternWeb to add a link on the PC website so that the police reports can be uploaded each month.</p>	Clerk
21	<p><b>Finance</b></p> <p>a) <b>Payments. (circulated schedule)</b> It was <b>RESOLVED</b> to make the payments for May <b>proposed by Cllr R Martin, seconded by Cllr Fynamore with all in favour of the following:</b></p> <p>Online – L Coles, Clerk’s May salary, office and expenses  Online – HMRC, Clerk’s May PAYE and Employer NIC  Online – L Coles (Ugalde &amp; Sons), crosses for cemetery – £420.00  Online – St Mabyn Peace Memorial Hall, hire of hall for May - £20.00  Online – CL Accounting, internal audit AGAR 2023/24 - £264.00  Online – L Coles (Leisure Bench) purchase of picnic table and bench - £974.93  Online – Sandoe &amp; Sons, aerating of football pitch - £480.00  Online _ Savills UK, rent for car park - £160.72  Online – Smith of Derby, repair and service of Parish Clock - £494.40  Online – Viking Direct, new laminator and pouches and stationery - £93.46</p> <p>b) <b>RECEIPTS –</b>  Cornwall Council LMP - £1135.73 <b>Noted.</b></p> <p>c) <b>Bank Reconciliation (Circulated to Members).</b> It was <b>RESOLVED</b> to approve the bank reconciliations for May <b>proposed by Cllr G Martin, seconded by Cllr Ashton with all in favour.</b></p> <p>d) <b>AGAR 2023/24, Annual Accounting Statement.</b> It was <b>RESOLVED</b> to approve the Annual Accounting Statement as completed by the Responsible Financial Officer, <b>proposed by Cllr G Martin, seconded by Cllr Ashton with all in favour.</b></p>	
22	<p><b>Any Other Business.</b></p> <p>The D-Day Beacon will be the fire pit at St Mabyn Inn and will be lit at 9.15pm on Thursday June 6<sup>th</sup>. The Tribute will be read out by the Chairman and fish and chips will be available to purchase from 6pm – 9pm.</p> <p>The Chairman congratulated Cllr Carol Bray on her recent invitation and attendance at Bucking Palace Garden Party.</p>	
23	<p><b>Items for the next agendas.</b></p> <p>Nothing brought forward.</p>	
24	<p><b>Date of next meeting.</b></p> <p>The next meeting of St Mabyn Parish Council will be held on Tuesday 2<sup>nd</sup> July 2024 commencing at 7.30pm, in the Peace Memorial Hall, St Mabyn.</p> <p>Cllr R Martin gave apologies for the next meeting.</p>	

There being no further business to transact the Chair closed the meeting closed at 8.54pm.

Signed.....Chairman. Date.....

A copy of these Minutes and those of previous meetings of the Parish Council can be viewed on the Parish Council Website: [www.stmabynparishcouncil.gov.uk](http://www.stmabynparishcouncil.gov.uk)